

Job Description

Post/Job Title:	Lecturer in Paramedic Science
Postholder:	
Ref:	8024/HSC149
School/Professional Service:	School of Health and Social Care
Group/Section:	Midwifery and Rehabilitation
Location including building:	Royal London House, Lansdowne Campus
Normal hours per week:	Full Time
Grade:	7
Accountable to:	Framework Lead for Midwifery and Rehabilitation/ Academic Community Professorial Lead

Job Purpose

The post is located within the School of Health & Social Care (HSC) and is primarily focused on the pre-registration FdSc in Paramedic Science and post registration CPD. The post holder will be required:

- To plan, prepare and teach/deliver units and support students' learning on a range of programmes at all levels within own and related subject areas including acting as a programme or subject leader as required.
- To improve established and develop innovative curricula and learning and teaching approaches in subject area.
- To set objectives, prepare proposals for and deliver research projects as agreed
- Undertake and engage in enterprise activities and projects as required.
- To lead, support and develop professional practice in Paramedic Science.

To contribute where relevant to other health related courses in HSC. Working with the Framework Lead and Academic Community Professorial Lead, you will help shape and support scholarship within the Paramedic Science team.

NB The balance of responsibilities may vary from time to time and will be reviewed as part of the appraisal process.

Main Responsibilities

Education

- Plan, prepare and teach/deliver units at all levels within own and related subject area(s) in accordance with defined curricula to meet the needs of students, taking account of student evaluation outcomes.
- Provide guidance, support and tutorship for student groups and individuals as appropriate.
- Design and develop new course content in subject area and update existing course content.
- Contribute to the design and development of established and innovative learning and teaching methods and programmes.
- Develop appropriate assessment criteria and methodology.
- Undertake and manage as required initiatives and projects to widen access, improve student/graduate employability and/or partnership activities.

Research

- Increase personal level of knowledge of developments and research in own subject /professional/pedagogical area
- Develop research objectives and proposals consistent with School plans and submit applications for funding. Design research projects as agreed
- Play an important role in subsequent research programmes and publish results of such research.
- Write and publish peer reviewed articles, conference papers and/or books as appropriate.

Professional Practice

- Apply/bid for, deliver and manage individual professional practice activities e.g. short courses, professional/pedagogical developments, academic supervision of knowledge transfer programmes, consultancy.
- Liaise and collaborate with the University's Centre for Research and Knowledge Transfer as appropriate
- Develop and maintain a network of contacts and engage with businesses and academic/professional bodies as appropriate.
- To maintain your professional practice requirements as specified by the HPC
- To maintain and develop scholarship in practice.
- To provide a credible role model in clinical practice and be able to work with colleagues and clients in the provision of Paramedic Science practice.
- To facilitate and where possible contribute to the clinical learning environment in practice.
- Undertake agreed roles in promoting and establishing relevant links at a local, regional, national and international level to enhance and develop professional practice in Paramedic Science

Personal Development and Academic Output

- To contribute to and participate in a programme of professional development to ensure the relevance of skills and expertise in line with statutory requirements.
- To actively participate in the academic life of the Academic Group, HSC and the University. This should include research, knowledge transfer, publications, conference attendance, presentations, course team activities, staff and academic development.
- To maintain a record of academic achievement
- To participate and develop scholarship in clinical practice.
- To fulfil the statutory requirements of a Paramedic Science Practitioner
- To undertake any other appropriate duties from time to time as directed by the Framework lead for Midwifery and Rehabilitation / Academic Professorial Lead.

Other in relation to main responsibilities above

- Monitor and review the quality of teaching in the subject area, carrying out observations and assessments as appropriate, ensuring that quality standards are maintained
- Act as a Programme Leader as required.
- Conduct formal teaching observations and feedback as required
- Co-ordinate administrative activities as required
- Contribute to University activities outside the School as appropriate.
- Maintain personal and professional development in line with agreed appraisal programme in order to enhance personal contribution to relevant activities.

Contacts

Internal: Liaise with Dean and Deputy Deans, Associate Deans Professorial Leads and colleagues within Academic Communities, UG & PG students, colleagues within the Framework of Midwifery, Rehabilitation and colleagues across the School, wider University and partner organisations.

External: Liaise with colleagues in practice within the local community and industry in order to develop links for furthering the education of students, research and enterprise, networking with other colleagues involved with education across the UK and internationally and membership of appropriate Professional Bodies.

NB: The post holder must at all times carry out their responsibilities with due regard to the University's Dignity, Diversity and Equality Policy Statement.

The purpose of the job description is to indicate the general level of responsibility and location of the position. The duties may vary from time to time without changing their general character or level of responsibility.

All employees have an obligation to be aware of the Universities Environmental Policy, Carbon Management Plan and associated documents, and to ensure that they carry out their day-to-day activities in an environmental responsible manner.

April 2012

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SELECTION CRITERIA	Essential / Desirable
Knowledge (including experience & qualifications)	
Expertise in subject area - normally a Doctorate, but qualified to at least Masters, or equivalent level with relevant professional qualifications & experience and a commitment to the BU Doctoral Track with the expectation of completion of the Doctorate (normally within 3 years)	E
Relevant teaching qualification (e.g., Higher Education Academy (HEA) Practitioner/ ILTHE member or equivalent) or significant teaching experience	E
Registered with Health Professions Council	E
Use a mix of whole group, small group and individual learning and teaching methods as appropriate	E
Use a variety of suitable assessment techniques	E
Knowledge of relevant developments in learning and teaching practices, including programme validation criteria and procedures	E
Research active with clear evidence of publications	E
Experience of course management/supervision of student assignments	D
Skills	
Highly developed communication and interpersonal skills enabling effective interaction internally and externally	E
Effective leadership and team-working skills	E
Project planning and management skills	E
Mentorship skills with ability to coach colleagues on the development and use of a range of learning and teaching techniques	E
Consultancy skills	D
Attributes	
Provide effective and sympathetic guidance, support, supervision and assessment of students	E
Able to expand a multiprofessional approach to education	E
Commitment to raising the profile and impact of Paramedic Science education and BU	E
Well motivated and enthusiastic in relation to the post	E